Bella Cucchetti

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Community Involvement

Member of James Madison Student Senate
Aug 2025-present

James Madison College, Michigan State University — *East Lansing, MI*

- Attended weekly general assembly and working meetings, collaborating with peers and faculty to find solutions to issues facing the student body
- Participated on various caucuses and committees to plan events to engage the community of both students and faculty, ranging from academic research presentations, to bonding and de-stressing activities

Secretary, Member
Aug 2025-present

Spartan Printing Association at Michigan State University — *East Lansing, MI*

- Maintained comprehensive, detailed notes for every weekly E-board meeting, managed internal communications sending weekly emails containing relevant info
- Attended weekly open-studio meetings, teaching new members how to operate century-old printing presses, instructing them on proper care for the materials

Regular Volunteer
September 2024-present

Helping Hands, Michigan State University Chapter — *East Lansing, MI*

- Tutored and aided high school students one-on-one at a local school, assisting with completion of their assignments, and providing feedback to help them achieve their academic goals
- Mentored students by offering guidance I preparation for college including advice for applications, time management, and productive study habits

Work Experiences

Administrative Assistant & Receptionist
Jun-Aug 2025

Arcadia Orthopedics — *Phoenix, AZ*

- Synthesized a streamlined log of every procedure the practice performed since 2023 with dates, locations, and the details of the operation in surgical shorthand and orthopedic jargon
- Assumed receptionist position intermittently which involved answering phones, checking patients in, obtaining necessary records, logging daily payments, and scheduling appointments

Restaurant Hostess
May-Aug 2025

Blanco Cocina & Cantina — *Phoenix, AZ*

- Greeted and sat every guest as they entered, maintaining a welcoming, productive environment by helping guests eagerly and quickly while avoiding overwhelming the servers
- Answered phones promptly, taking to-go orders and putting them into the POS, making reservations for customers on OpenTable as well as providing information about the restaurant

Gallery Guide
Nov 2024-May 2025

MSU Broad Art Museum — *East Lansing, MI*

- Greeted guests, checking them in, guided them through the museum's various galleries while monitoring the valuable art collections housed in the museum
- Consistently acquired a thorough understanding of the various new collections that cycled through the museum, providing guests with answers to questions and insights on the art

Education

B.A. in Political Theory and Constitutional Democracy & Experience Architecture
Exp.2028

Michigan State University — *East Lansing, MI*

- Minor in Writing
- Honors College, 4.0 GPA
- Distinguished First-Year Scholarship Recipient